



## WHAT TO KNOW BEFORE YOU ENROLL CHECKLIST

*Check off each item upon completion and submit the finished checklist with your enrollment documents.*

### **Complete the following actions prior to enrollment:**

- Schedule & attend an in-person school tour.
- Read the school catalog in its entirety.
- Read the school's most recent student graduation/placement rates.
- Research the state's licensing requirements.

### **Fill out and submit the following enrollment documents:**

- "What to Know Before You Enroll" Checklist
- Future Student Questionnaire
- Photography Consent & Surveillance Policy
- Application for Admissions
- Enrollment Agreement
- School Notice of Non-Discrimination & Harassment
- Copy of government-issued photo identification (guidelines listed in school catalog)
- Copy of education verification (guidelines listed in school catalog)

*I understand that my class spot is secured once I have completed all the steps listed above and the \$100.00 registration fee is paid.*

**Student Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Student Signature:** \_\_\_\_\_